



Government of West Bengal
Office of the Superintendent of Police,
Jhargram

Memo No.

/E/HA

Dated:

NIT No.: // /HA/SP, JRM/2020-21

Sealed Tenders are invited for supply of the following stationery articles for the financial year 2020-2021 in Jhargram District.

The eligible and desiring bona fide contractors / Authorized dealers / Enlisted / Suppliers / Firms to quote their rate and submit the same to the office of the Superintendent of Police, Jhargram in a sealed cover through dropping in the Tender Box kept at Police office, Jhargram. The rate should be quoted in words as well as in figure in the Tender including all Taxes / Charges. Rate should not exceed its MRP rate. Self attested Xerox copies of latest Trade License, PAN Card, Professional Tax Return, Income Tax Return Certificate, Certificate of valid 15 digits Goods & Service Taxpayer Identification Number (GSTIN) under GST Act 2017 & return of GST, earnest money of Rs. 10,000/- through Govt. Draft must be submitted along with sealed Tender.

The Tender Form & list of articles may be had from HA, Police office, Jhargram on any working day from (11.00 hrs. to 16.00 hrs.) on and from the date of publication of the notice and this notice can also be seen in website www.jhargrapolice.in. The last date of dropping of Tenders is up to 7th day of publication of the notice till 16.30 hrs. and the tender box will be opened on the last day of dropping at 17.00 hrs, in presence of the Tender's aspirants who may like to attend.

The undersigned has the right to accept or reject all or any of the Tenders without assigning any reason.

Sl. No.	Name of articles	Rate including GST & Other Charges Per Piece/Box/Set/Rim.
1	Writing Pad (Size-1/8)	
2	4 Folder cover file (Good Quality)	
3	Writing Pad (Size-1/4)	
4	Clock (Good Quality)	
5	Blank CD-R, (Good Quality)	
6	Blank DVD-R, (Good Quality)	
7	Board Kin, (Good Quality)	
8	Board Marker Pen, (Good Quality)	
9	Both Side Pen (D/Dot), (Good Quality)	
10	Envelope (Size-11"X5")	
11	Envelope (Size-12"X6")	
12	Envelope (Size-6"X4")	
13	Envelope (Size-9"X4")	
14	Calculator, (Good Quality) Size-12 digit	
15	Calling Bell - Best Quality	
16	Candle (Medium), (Good Quality)	
17	Canon Cartridge (NPG-28)	
18	CD Marker Pen, (Good Quality)	
19	Cello Tape (Big), (Good Quality), (Size-2")	
20	Cello Tape (Small), (Good Quality), (Size-1")	

21	Channel File (Good Quality), (Size-A4)	
22	Channel File (Good Quality), (Size-Legal)	
23	Clip Board (Plastic), (Size-Legal)	
24	Cloth Envelope (Size-11"X5")	
25	Cloth Envelope (Size-12"X10")	
26	Cloth Envelope (Size-16"X12")	
27	Cloth Pasting Envelope (Size-A4)	
28	Cloth Pasting Envelope (size- Legal)	
29	Computer Paper, (Size-A3)	
30	Computer Cartridge 103/303/703, Canon	
31	Computer Cartridge 126A, HP	
32	Computer Cartridge 678, HP	
33	Computer Cartridge 78 A, HP	
34	Computer Paper, Silverton, (Size-10X12X11)	
35	Correction Pen, (Size-7ml)	
36	Cover File Two Folder (Good Quality)	
37	Damper sponge, (Good Quality)	
38	Desk Calendar Stand	
39	DFC Carbon,(Good Quality)	
40	DFC paper White	
41	Dinner Set.(Good Quality)	
42	Dot Matrix Ribbon, Prodot	
43	Duster (Size-18"X18")	
44	Engagement Pad (Best Quality)	
45	Fevi Stick (Medium), (Best Quality)(Size-25g)	
46	Fibber Scale, (Good Quality)(Size-12")	
47	File Flap	
48	Guarder Nylon Colour, (1KG)	
49	Gum (Big), (Good Quality)(700ml)	
50	Gum (Small), (Good Quality)(250ml)	
51	Hi- Tech Pen 0.5, (Good Quality)	
52	Highlighter, (Good Quality)	
53	HP Computer Cartridge (704 Black)	
54	HP Computer Cartridge (704 Colour)	
55	James clip (Ordinary), (Good Quality)	
56	James clip (Plastic), (Good Quality)	
57	King Pin (Alpine)(Best Quality)	
58	Knife, (Good Quality)	
59	Luxor Pad (Big)(Best Quality)	
60	Pad Ink, (Good Quality)(Size-25ml)	
61	Page marker (Big),(Good Quality)(Size-76mmX76mm)	
62	Page marker (Small), (Good Quality)(Size-25mmX76mm)	
63	Punching Machine, Medium (Good Quality)(Size-Dabble)	
64	Paper Weight(Best Quality)	
65	Pen Holder Best Quality	
66	Pen Stand, (Good Quality)	
67	Pencil Carbon, (Good Quality)	
68	Pencil Eraser,(Good Quality)	
69	Plastic Jug, Nylon	
70	Put-Up Pad	
71	Refill (Blue), (Good Quality)	
72	Register 48 Pages	
73	Register 100 Pages	
74	Register 1000 Pages	

75	Register 200 Pages	
76	Register 300 Pages	
77	Register 400 Pages	
78	Register 500 Pages	
79	Register 800 Pages	
80	Re-Write CD, (Good Quality)	
81	Ribbon Cartridge LX-300-11, (Good Quality)	
82	RICOH Cartridge MP-2014(For Xerox Machine)	
83	Room Spray (Good Quality)(Qty.-240ml)	
84	Sealing Wax, (Good Quality)	
85	Scissor, (Good Quality)	
86	Sharpener, (Good Quality)	
87	Short Hand Note Book (Good Quality) Size-1/8	
88	Sketch Pen, (Good Quality) size-12 pcs set	
89	Spring file A4 Size, (Good Quality)	
90	Spring file Legal Size,(Good Quality)	
91	Stamp Pad (Big),(Good Quality)size-110mmX169mm	
92	Stamp Pad (Small), (Good Quality) size-88mmX54mm)	
93	Stapler (Size-10 No),(Good Quality)	
94	Stapler (Size-23/17) (Good Quality)	
95	Stapler Pin (Size-23/17),(Good Quality)	
96	Stapler (Size-24/6), (Good Quality)	
97	Stapler Pin (Size-10 No.), (Good Quality)	
98	Stapler Pin (Size-24/6), (Good Quality)	
99	Steel Scale, (Good Quality), Size-12"	
100	Steel Spoon,(Best Quality)	
101	Tag (Bundle -100 Pcs	
102	Tea Tray (Medium Size)	
103	Thread Ball	
104	Times Pad (Medium) (Size-1/8)	
105	Times Pad (Small), Size-1/6	
106	Toner Xerox NPG-59, Canon	
107	Towel (Big), (Good Quality) Size-60''X30''	
108	Towel (Small), (Good Quality) Size-18''X30''	
109	Uni- Ball Eye Pen (Black, Blue, Red & Green),(Good Quality)	
110	Use & Throw Pen (Black , Blue & Red), (Good Quality)	
111	Waste Paper Bucket.	
112	Wood Pencil (Good Quality)	


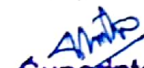
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Superintendent of Police,
Jhargram

Memo No. 1327(7)/E/HA Formas a lark

Dated: 12/08/2020

Copy forwarded to:-

- ✓ 1. The District Magistrate, Jhargram.
2. The Sub-Divisional Officer, Jhargram.
3. The Information and Cultural Officer, Jhargram.
4. The Administrator, Jhargram Municipality.
5. The Sabhadhipati , Zilla Parishad , Jhargram with a request to publish in office notice Board.
6. OC,DCRB, Jhargram for up-loading in official website.
7. RC-I for displaying in office Notice Board.


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Jhargram

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